

Section of Manual Gravenhurst Public Library	Effective Date
Subject Rules of Conduct	Policy No. 42

POLICY

The Gravenhurst Public Library is a public building where the community is welcome.

PURPOSE

To ensure that the Gravenhurst Public Library is safe and comfortable for everyone who uses the building. To prevent disruptions to Library services, ensure the safety of the public and staff and maintain the security of Library property.

PROCEDURE

The Rules of Conduct are posted as follows:

- Damage, misuse or theft of Library materials, equipment and property is not allowed. Interfering with the designated use of computers and networks is also not allowed.
- Smoking is not allowed in the Library.
- Alcoholic beverages are not allowed in the Library.
- Threatening, abusive or harassing language or behaviour is prohibited
- Disruptive or intrusive behaviour is not allowed.
- Members of the public may not make requests for service based on prohibited grounds of discrimination under the Human Rights Code.
- Children requiring supervision must not be left unattended on Library premises.
- Library staff reserve the right to request patrons to open all bags/purses/packages for inspection if the anti-theft Library security system is triggered.
- Library materials may not be taken into washrooms.
- Members of the public must wear shirts, shoes and other appropriate attire. Use of sports equipment is not allowed on Library premises.
- Eating and drinking is not allowed at any Library computers.
- Pets are not allowed in the Library.
- Staff will make every effort to apply these rules in a fair, dignified and positive manner for the benefit of all.
- These rules are in accordance with the Trespass to Property Act; contravention may lead to you being asked to leave the Library.